

# Inclusive Church

The Inclusive Church Network (Inclusive Church) is an educational charity promoting an inclusive interpretation of the Gospel, and commending the values of social justice. It reaches across a number of Christian denominations working with churches to encourage them to explore ways in which they become more inclusive. It is concerned with issues of disability, ethnicity, gender, mental health, poverty and sexuality.



Inclusive Church is not a campaigning organisation.

## National Coordinator

### Job description

**Aim:** To coordinate the work of Inclusive Church to ensure that the tradition of inclusion and diversity is celebrated and maintained.

#### Main Tasks

1. Working with the Trustees, to implement the strategic objectives of Inclusive Church, including
  - a) Working to ensure that the aims and objectives of Inclusive Church are widely publicised, and that it has a strong presence in both social media and the general media;
  - b) Influencing all levels of church policy making with a particular focus on the General Synod of the Church of England;
  - c) Supervising, maintaining and developing a network of ambassadors, developing further responses to local needs, and organising events to promote Inclusive Church and maintaining contact with over 2,500 subscribers to its newsletter and individuals members;
  - d) Working closely with Inclusive Church's partner organisations and developing links with other like-minded organisations in the UK; and
  - e) Producing resources and other materials.

2. To ensure that the database of members and supporters is kept up to date, and on behalf of the Trustees to ensure compliance with data protection policies and applicable legislation.
3. To maintain and develop Inclusive Church's electronic communications, including the website and newsletters
4. To identify funding sources and fundraise as necessary, and ensure that regular donations are solicited and acknowledged from supporters.
5. To service and support the activities the Board of Trustees

Hours and remuneration: 17.5 hours per week (50% full time equivalent) to be worked flexibly in the light of job requirements. Salary £ 35,910 p.a. pro rata, plus statutory pension arrangements through NEST, or equivalent. Expenses paid. Flexible arrangements can be made for storage and office accommodation. This post involves travel throughout England, flexibility and creative ways of working. The post holder must have a full driving licence and use of a car. Holiday entitlement is 12.5 days per year plus statutory holidays pro rata. Management: The post holder is line managed and supported by one of the trustees, and accountable to the Board of Trustees. The position is subject to an enhanced disclosure from the Disclosure and Barring Service (DBS). There is an occupational requirement that the post holder is a practicing Christian. The appointment will initially be for a term of three years; renewable by discussion subject to funding. Three months probationary period.

An information pack about the post is available at <https://www.inclusive-church.org/jobs>

Applications, which should consist of covering letter and full CV should be emailed to [chair@inclusive-church.org](mailto:chair@inclusive-church.org) by noon on 30<sup>th</sup> October, and a hard copy must also be sent to The Very Reverend Dianna Gwilliams, Dean, Guildford Cathedral, Stag Hill, Guildford, GU2 7UP.

Interviews will be held in Central London on November 11<sup>th</sup>.